

DEPARTMENT OF HORTICULTURE KASHMIR
OFFICE OF THE NURSERY REGISTRATION OFFICER, KASHMIR DIVISION
LALMANDI SRINAGAR KASHMIR
 Tele-01943101200 Email: nrokashmirdivision@gmail.com

A hard copy of the uploaded application form complete in all respects is required to be submitted through the Nursery Registration Inspectors of the respective districts headquarters viz, office of the "Chief Horticulture Officer" of concerned District by or before 31-07-2023.

A. Pre Requisite documents

For Fresh Registrations		For Renewal Registrations	
1	<u>Prescribed application form</u> <ul style="list-style-type: none"> • Affidavit • Form III (By Concerned H.D.O. of the Zone) • Land Demarcation Certificate • Nursery identification Certificate • Life Certificate • Site Plan • Annexure A • Annexure B • Flow chart 	1	<u>Renewal application form</u> <ul style="list-style-type: none"> • Affidavit • Form III (By Concerned H.D.O. of the Zone) • Form IV • Land Demarcation Certificate • Nursery Identification Certificate • Life Certificate • Site Plan • Annexure A • Annexure B • Flow chart
2	Cash Receipt in original	2	Cash Receipt in original
3	Revenue documents viz. Khasra-e Girdawari, Khasra-e Jamabandi, NaqshaIntikhab.	3	Self attested Photostat copy of Revenue documents viz. Khasra-e Girdawari only.
4	Attested photocopy of NHB accreditation certificate (if accredited)	5	Attested photocopy of NHB accreditation certificate (if accredited)

B. Nursery Registration Fee

The registration fee of Rs 1000/ for Fresh Applications and Rs 500/ for Renewal Application forms respectively is to be remitted into the official account of the undersigned as per the particulars given below.

S.No.	Title of the Account	Account No.	IFSC code
01	Nursery Registration Officer	0365010100000153	JAKA0SBOARD

C. Terms and Conditions:

- 1) A Nursery grower should have a minimum land holding of (04) kanals with no ceiling on upper limit.
- 2) Any Nursery grower who intends to register more than 01 nursery must have minimum 04 kanals of land for each nursery.
- 3) A nursery grower shall mandatorily prepare a lay out plan of the nursery and install sign board at a specific place depicting the complete record of fruit plants raised in the nursery with regard to scion/root stock etc.
- 4) A nursery grower shall have to maintain and label the fruit plants as per variety and pedigree record of scion/root stock used for propagation along with other related information and should be put to display at a particular place for checking of the designated departmental officers.
- 5) All such fruit plant nurseries are required to be demarcated by the revenue authority depicting their title / land holding etc.
- 6) All other requirements covered under the established guidelines of Nursery Registration Act shall be strictly followed.
- 7) The registration of a particular Nursery shall be valid for a period of two years in first instance.
- 8) The licensee shall make an application for renewal of licence which shall be in Form IV. The application should reach the competent authority within a period of one month from the date of expiry of license.
- 9) After considering the report of Inspecting Officer, the competent authority shall renew the license granted under Section V of the act for one Calendar Year on payment of the Renewal fee prescribed in rule V.
- 10) If for some reason, a Nursery Grower leaves a gap of even 01 year in getting the license renewed, he will have to apply for fresh registrations.
- 11) If a grower changes site/ land of Nursery before the scheduled limit of 03 years. He will have to apply for a fresh registration.
- 12) The applicant is required to declare the source of clonal Rootstock/graft wood with evidence.
- 13) The lease deed required from nursery owner having more than (06) Kannals land is to be authorized by Registrar and verifying the genuinely of nurseries with less than (06) Kannals, the documents should be verified by the Notary.

For any Technical Query with regard to Online Registration Process feel free to call:-7006628884